

LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday March 9, 2023

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:25 p.m.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Bryan Roberts, Dave Roth
Fire Chief:	Peter Zick
Assistant Chief/Fire Marshal:	Steve Pischke
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Legal Counsel:	Kelley Duke

A motion to excuse Director Cope was made by Director Spencer, seconded by Director Roth, and passed unanimously.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Roth, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the February 16, 2023 Regular Meeting Minutes was made by Director Roth, seconded by Director Spencer, and passed unanimously.

IV. AUDIENCE BUSINESS

None.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$123,434.52 (*\$48,407.71 Payables, \$75,026.81 Payroll*) was made by Director Spencer, seconded by Director Roth, and passed unanimously.

Fire Chief Peter Zick

- Fire Chief Peter Zick requested payment for five recliners from Dream Seats for the day room at Station 1.

A motion to approve paying \$4,938.50 to Dream Seats for five recliners was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

- Fire Chief Zick presented a contract for engaging V191 & Associates to design and maintain the District's website and social media; Fire Chief Zick answered questions

posed by the Board. After discussion, the Board determined that the District will engage V191 & Associates to design the District's website, but will not have them maintain it. Engaging V191 & Associates to maintain the District's website and social media can be revisited in the future.

A motion to engage V191 & Associates to design the District's website, with a total cost not to exceed \$5,000 was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

- Fire Chief Zick presented a list of State recognized holidays to the Board and requested the Board approve these as days Administrative personnel will have off. After discussion, the Board left this to Chief Zick's discretion.
- Fire Chief Zick continued the bylaw requirement discussion from the February 2, 2023 meeting. The Board determined that the adjusted requirements requested by the volunteers were not appropriate for the District at this time, and asked Fire Chief Zick to explore further options.
- Fire Chief Zick informed the Board that Aaron Hickey has been hired to fill the open full-time Firefighter/Engineer position.
- Fire Chief Zick informed the Board that beginning on March 14, Assistant Chief Pischke will step away from operational responsibilities in the District. These will now be fully run by Deputy Chief of Operations Stumpf.
- Fire Chief Zick provided the Board with an update on the new radios; he answered questions posed by the Board.
- Fire Chief Zick informed the Board that new Engine 4001 is at Station 1 where final outfitting is occurring. Floyd Bacon from Rosenbauer will be doing comprehensive training with members at the end of February, and Engine 4001 will go in service at the beginning of March.
- Fire Chief Zick informed the Board that Deputy Chief of Operations Stumpf will be implementing new firehouse routines including the completion of a daily log by the Duty Crew and scheduled apparatus inspections.
- Fire Chief Zick briefed the Board regarding incidents that occurred in the District throughout the month of January, he answered questions posed by the Board.

VI. NEW BUSINESS

- a. The discussion regarding terminating the Local Disaster Emergency was tabled until the next regular meeting.

VII. OLD BUSINESS

- a. The discussion regarding the adoption of Resolution 2023-004 Amending the 2021 Edition of the International Fire Code was tabled until a special meeting of the Board of Directors occurring on Tuesday March 14, 2023.

VIII. ATTORNEY'S REPORT

- a. The update on ballot issues 1A Wildland Mitigation and 1B Emergency Services was tabled until the next regular meeting.

IX. ADJOURNMENT

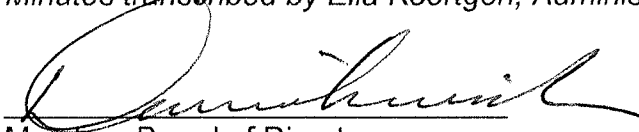
A motion to adjourn was made by Director Spencer, seconded by Director Roth, and passed unanimously.

Deputy Chief of Operations Rob Stumpf left the meeting at 7:32 p.m.

Director Roberts, Assistant Chief/Fire Marshal Steve Pischke, and Attorney Kelley Duke left the meeting at 8:29 p.m.

The meeting was adjourned at 9:06 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors