

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday February 16, 2023**

I. CALL MEETING TO ORDER

The meeting was called to order at 7:06 p.m. by Director Spencer.

Roll call was taken.

Board Members Present:	Keith Spencer, Bryan Roberts, Chris Cope, Dave Roth
Fire Chief:	Peter Zick
Assistant Chief/Fire Marshall:	Steve Pischke
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Volunteer Firefighters:	Captain Josh Thompson, Lieutenant Jon Stambaugh, Lieutenant Marya Washburn
Legal Counsel:	Kelley Duke

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Roth, seconded by Director Cope, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the January 12, 2023 Regular Meeting Minutes was made by Director Cope, seconded by Director Roth, and passed unanimously.

IV. AUDIENCE BUSINESS

Johanna Zeh of unincorporated Larimer County made a statement thanking the District for their care of the community and response during the 37E fire.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board including a \$66.40 adjustment which is a refund to Boulder County for overpayment of the Sanitas Fire reimbursement; she answered questions posed by the Board.

A motion to approve paying \$120,561.36 (*\$45,584.90 Payables, \$71,910.06 Payroll, \$66.40 Refund*) was made by Director Cope, seconded by Director Roth, and passed unanimously.

Fire Chief Peter Zick

- Administrative
 - a. Fire Chief Zick introduced the District's new Deputy Chief of Operations, Rob Stumpf, to the Board. Deputy Chief Stumpf gave a brief self-introduction and answered questions posed by the Board.
 - b. Fire Chief Zick asked Captain Thompson to give the Board an update on the Peer Support Program that is being developed. Captain Thompson gave the

Board an overview of where the program currently is, in the development process as well as upcoming steps that will be taken; he answered questions posed by the Board.

- c. Fire Chief Zick informed the Board that Captain Zach Hart has decided to step back from his career position with the District and will rejoin the volunteer ranks. Firefighter Kevin Boccolucci will be raised to the rank of Captain and step into the role vacated by Captain Hart. The District will begin an internal process to hire a career Firefighter to fill the opening left by Captain Boccolucci in late February.
- d. Fire Chief Zick informed the Board that at the March Board meeting, he will be bringing two bids from companies that would update and maintain the District's website and social media.
- e. Fire Chief Zick informed the Board that the new Engine 4001 is at Mountain View Fire Protection District for final installations. A representative from Rosenbauer will do three comprehensive trainings on the new engine for Members, after which it will go into service. Fire Chief Zick answered questions posed by the Board.
- f. Fire Chief Zick requested the Board approve the purchase of a new stove, washer, and dryer for Station 1.

A motion to approve paying \$2,303.00 to purchase the requested appliances was made by Director Spencer, seconded by Director Roth, and passed unanimously.

- g. Fire Chief Zick informed the Board that per the discussion at the January Board meeting, the District has been evaluating current volunteer pension bylaws. Fire Chief Zick asked Lieutenant Stambaugh to present the proposal for updated bylaw requirements to the Board. Lieutenant Stambaugh presented the proposal and he, Captain Thompson, and Lieutenant Washburn answered questions posed by the Board. The Board agreed to let the District pursue the adjustment of the bylaw requirements with both a six-month and one year review. The volunteers will continue to fine tune the proposal and bring it back to the Board at the March 9, 2023 meeting.

- Operational

- a. Fire Chief Zick informed the Board that, on a trial basis, the District, Hygiene Fire Protection District, and Lefthand Fire Protection District will be dispatched to automatic aid incident by unit type; he answered questions posed by the Board.
- b. Fire Chief Zick informed the Board that a Fire Coordination Officer position is being created; he answered questions posed by the Board.
- c. Fire Chief Zick informed the Board that the District has implemented a staging policy with dispatch. Going forward, dispatch will be instructing the District's firefighters to stage in specific instances instead of proceeding directly to the scene. Fire Chief Zick answered questions posed by the Board.
- d. Fire Chief Zick informed the Board that the District and surrounding departments will begin using standardized radio frequencies; he answered questions posed by the Board.
- e. Fire Chief Zick informed the Board that the District submitted a grant application to Firehouse Subs for new technical rescue equipment.

- f. Fire Chief Zick requested the District lease a truck for Deputy Chief Stumpf from Mountain View Fire Protection District, while the District pursues the purchase of its own truck .

A motion to approve leasing a truck for Deputy Chief Stumpf from Mountain View Fire Protection District for \$400 per month was made by Director Spencer, seconded by Director Cope, and passed unanimously.

VI. NEW BUSINESS

- a. The 2021 Fire Code was brought to the Board for consideration. Assistant Chief/Fire Marshall Pischke requested the Board review the 2021 Fire Code for possible adoption at the March 9, 2023 Board meeting; he will answer any questions the Board has at that time.
- b. The Board discussed changing the number of Board members required to sign Resolutions for the District; they decided this number will be changed from five Board members to two.

VII. ATTORNEY'S REPORT

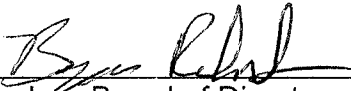
- Legal Counsel Duke presented the Attorney's Report and Legislative Tracker to the Board; she answered questions posed by the Board. Fire Chief Zick requested that legal counsel look into Boulder County's Ballot Issues 1a Wildfire Mitigation, and 1b Emergency Services which both were passed by the County's voters in 2022, and provide the Board with an overview of their impact on the District. Legal Counsel Duke will provide this information at the March 9, 2023 meeting.

VIII. ADJOURNMENT

A motion to adjourn the meeting was made by Director Roth, seconded by Director Cope, and passed unanimously.

The meeting was adjourned at 8:34 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors