

LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday March 15, 2022

I. CALL MEETING TO ORDER

The meeting was called to order by Director Spencer at 7:11 p.m.

Roll call was taken.

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|---------------------------|--------------------------------------|
| Board Members present: | Keith Spencer, Chris Cope, Dave Roth |
| Fire Chief: | Peter Zick |
| Financial Administrator: | Liz McGavin |
| Administrative Assistant: | Ella Koertgen |
| Firefighter: | Anne Reid |
| Legal Counsel: | Kelley Duke |

The pledge of allegiance was said at the Pension Board of Trustees Meeting immediately preceding this one.

A motion to excuse Director Davidovich and Director Roberts was made by Director Roth, seconded by Director Cope, and passed unanimously.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Roth, seconded by Director Cope, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the February 10, 2022 Regular Meeting Minutes and the February 18, 2022 Special Meeting Minutes was made by Director Roth, seconded by Director Cope, and passed unanimously.

IV. AUDIENCE BUSINESS

None.

V. FINANCIAL REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$152,349.46 (*\$110,399.21 Payables, \$41,950.25 Payroll*) and to ratify payments already made by the District was made by Director Roth, seconded by Director Cope, and passed unanimously.

VI. NEW BUSINESS

The District's current Bond payment was brought up for discussion. The pros and cons of paying off the Bond early were presented, and Financial Administrator McGavin answered questions posed by the Board. The Board decided to wait on further discussion pending the results of the mill levy election as well as the decision following the District's grant applications.

VII. STAFF REPORTS

Administrative Assistant Ella Koertgen

- Administrative Assistant Koertgen provided the TABOR Notice to the Board, and answered questions posed by the Board.
- Administrative Assistant Koertgen informed the Board that the District needs three Election Judges to count ballots for the election occurring on May 3, 2022. She asked the Board to reach out to Members in the community who would be amenable to donating their time for this purpose. The Board agreed to have interested parties' email elections@lyonsfire.org.

Fire Chief Peter Zick

- Fire Chief Zick informed the Board that he is in the process of compiling the Statement of Facts for the upcoming election occurring on May 3, 2022.
- Fire Chief Zick provided the Board with an overview of an anonymous survey completed by the District's Firefighters. This survey addressed staffing and incident attendance.
- Fire Chief Zick informed the Board that the Telephone Town Hall concerning the election went well. He answered questions posed by the Board.
- Fire Chief Zick informed the Board he will be meeting with Lyons Prepared on March 16, 2022 and at the invitation of the owner will be at the Stone Cup Café in Lyons on Fridays at 9:00 a.m. up to the May 3, 2022 election date. The purpose of both of these is to answer questions from the community regarding the District's state of affairs and the challenges it faces.
- Fire Chief Zick informed the Board that the new Engine being built by Rosenbauer is still in progress. He explained some necessary changes to the initial build plans that are being made. The mid-build inspection is currently expected to occur in early April. He answered questions posed by the Board.
- Fire Chief Zick gave the Board an overview of the notable incidents the District responded to over the last month.
- Fire Chief Zick presented the Board with a document outlining his accomplishments over his first year as the District's Fire Chief. The Board expressed its appreciation of his achievements.
- Fire Chief Zick provided the Board with an updated contract for Administrative Assistant Koertgen.

VIII. ATTORNEY'S REPORT

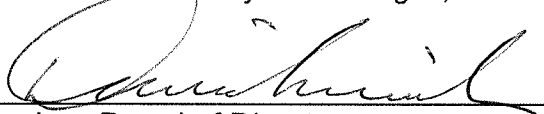
Legal Counsel Duke presented the Attorney's Report and Legislative Tracker and answered questions posed by the Board.

IX. ADJOURNMENT

Motion to adjourn was made by Director Cope, seconded by Director Roth, and passed unanimously.

Meeting adjourned at 8:14 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors