

LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday September 8, 2022

I. CALL MEETING TO ORDER

The meeting was called to order at 7:15 p.m. by Director Davidovich.

Roll call was taken.

Board Members Present: Paul Davidovich, Keith Spencer, Chris Cope,
Bryan Roberts (*joined at 7:26 p.m.*)

Fire Chief: Peter Zick

Assistant Chief/Fire Marshal: Steven Pischke

Financial Administrator: Liz McGavin

Administrative Assistant: Ella Koertgen

Legal Counsel: Kelley Duke

The pledge of allegiance was said at the Pension Board of Trustees Meeting immediately preceding this one.

A motion to excuse Director Roth was made by Director Spencer, seconded by Director Cope, and passed unanimously.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Cope, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the August 11, 2022 Regular Meeting Minutes and July 14, 2022 Regular Meeting Minutes was made by Director Cope, seconded by Director Spencer, and passed unanimously.

IV. AUDIENCE BUSINESS

None.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$94,579.56 (*\$34,132.42 Payables, \$60,447.14 Payroll*) was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

- Financial Administrator McGavin presented the Boulder County and Larimer County preliminary assessed valuations to the Board and answered questions posed by the Board.

Fire Chief Peter Zick

- Chief Zick informed the Board that the District has received a \$12,500 grant from Larimer County for peer support. This will be used in 2023 to educate peer support counselors.
- Chief Zick provided the Board with an update on the radio purchase being spearheaded by Lefthand Fire Protection District, and the self-contained breathing apparatus purchase being spearheaded by the District, funded by the two Assistance to Firefighter's Grants that were received.
- Chief Zick informed the Board that he will be going to do the final inspection of the new Engine with Rosenbauer during the beginning of October. Chief Zick informed the Board the Engine should be in service within three to four weeks of the final inspection.
- Chief Zick informed the Board that there is new striping outside the bays at Station 1 to facilitate easier parking of the District's apparatus.
- Chief Zick informed the Board that the District has hired four new full-time firefighters from our volunteer ranks, and two additional external part-time firefighters.
- Chief Zick brought up employee classifications to the Board. Chief Zick presented the Board with the Contract Employee Agreement and Outside Contract Employee Agreement; he answered questions posed by the Board with the assistance of Legal Counsel Duke and Assistant Chief Pischke.
- Chief Zick informed the Board that the District will need to make an adjustment to the shift stipend program to remain compliant with FLSA requirements. Chief Zick and Assistant Chief Pischke will explore options for this.

VI. NEW BUSINESS

The FAMLI Act was brought up for discussion. Legal Counsel Duke answered questions posed by the Board. The Board will hold the Public Hearing regarding this matter during the October 13, 2022 Regular Meeting.

VII. ATTORNEY'S REPORT

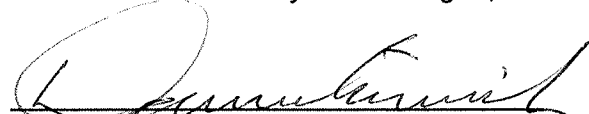
Legal Counsel Duke presented the Attorney's Report to the Board; she answered questions posed by the Board.

VIII. ADJOURNMENT

A motion to adjourn was made by Director Spencer, seconded by Director Cope, and passed unanimously.

The meeting was adjourned at 8:26 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors