

**LYONS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Thursday November 10, 2022**

**I. CALL MEETING TO ORDER**

The meeting was called to order at 7:15 p.m. by Director Davidovich.

Roll call was taken.

Board Members Present: Paul Davidovich, Chris Cope, Dave Roth,  
Bryan Roberts (*joined at 7:20 p.m.*)

Fire Chief: Peter Zick

Assistant Chief/Fire Marshal: Steve Pischke

Financial Administrator: Liz McGavin

Administrative Assistant: Ella Koertgen

Legal Counsel: Kelley Duke

The pledge of allegiance was said.

A motion to excuse Director Spencer was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

**II. REVIEW AND APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

**III. CONSENT AGENDA**

A motion to approve the October 13, 2022 Regular Meeting Minutes was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

**IV. AUDIENCE BUSINESS**

None.

**V. 2023 BUDGET HEARING**

A motion to open the Hearing on the Proposed 2023 Budget (2023 Budget Hearing) was made by Director Davidovich, seconded by Director Roth, and passed unanimously. It was noted for the record that Notice of the 2023 Budget Hearing was published in a newspaper of general circulation and duly posted on the District's website.

Johanna Zeh of 1017 Vision Way in Larimer County asked about differences between the 2022 and 2023 Budget for facilities management. Chief Zick and Financial Administrator McGavin provided information regarding her questions.

The 2023 Budget Hearing was continued to the December 8, 2022 meeting.

**VI. 2022 BUDGET AMENDMENT HEARING**

A motion to open the Public Hearing on the proposed Amended 2022 Budget was made by Director Davidovich, seconded by Director Roth, and passed unanimously. It was noted for the record that Notice of the 2022 Budget Amendment Hearing was published in a newspaper of general circulation and duly posted on the District's website. There were no public comments, and it was stated for the record that the District did not receive any written comments prior to the meeting.

The Public Hearing was continued to the December 8, 2022 meeting.

## **VII. STAFF REPORTS**

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$254,464.71 (*\$169,814.53 Payables, \$84,650.18 Payroll*) was made by Director Roth, seconded by Director Davidovich, and passed unanimously.

Administrative Assistant Ella Koertgen

- Administrative Assistant Koertgen presented an estimate for the catering of the Lyons Fire Protection District Holiday Party to the Board; she answered questions posed by the Board.

A motion to approve allocating up to the estimated amount of \$6,000 for catering the District Holiday Party was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

Fire Chief Peter Zick

- Chief Zick informed the Board that District has received the new self-contained breathing apparatus. These will be distributed among the District and its grant partners. ROI is sending a representative to do fit-testing and training with the District's Firefighters.
- Chief Zick informed the Board that the District has received its new LifePak 15s. Stryker is sending a representative to do three trainings with the District's Firefighters.
- Chief Zick informed the Board that the new radios have been ordered and should be received by the end of 2022. Trainings will then be scheduled for the District's Firefighters.
- Chief Zick informed the Board that the new Engine from Rosenbauer has arrived in Colorado. It spent a week at Station 1 so the District's Firefighters could provide input. It has been returned to Mountain View for equipment installation. A representative from Rosenbauer will be coming to train the District's Firefighters once this is complete. Chief Zick answered questions posed by the Board.
- Chief Zick presented the Board with an overview of staffing changes from August to November following the hiring of four new full-time Firefighters in September, and nine part-time Firefighters throughout that time frame.

- Chief Zick informed the Board that ballot initiatives 1A and 1B both passed; the Boulder County Firefighter's Association will be involved in decisions regarding where money from these is distributed.
- Chief Zick informed the Board of two upcoming events. The first is occurring on November 12<sup>th</sup> from 2:00 p.m. to 5:00 p.m. This is an Artist Showcase in honor of Griffin Ferguson and all donations will go to the Lyons Fire Fund for the development and continuation of a Peer Support program. The second is occurring on November 19<sup>th</sup> from 9:00-12:00 and is a pancake breakfast as well as the unveiling and dedication of the new Engine.
- Chief Zick brought up apparatus deployment for discussion; he answered questions posed by the Board.

#### **VIII. ATTORNEY'S REPORT**


Legal Counsel Duke presented the Attorney's Report to the Board; she answered questions posed by the Board.

#### **IX. ADJOURNMENT**

A motion to adjourn was made by Director Roth, seconded by Director Cope, and passed unanimously.

The meeting was adjourned at 8:16 p.m.

*Minutes transcribed by Ella Koertgen, Administrative Assistant*



Member, Board of Directors