

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday June 16, 2022**

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:50 p.m.

Roll call was taken.

Board Members present: Paul Davidovich, Keith Spencer, Bryan Roberts, Chris Cope,
Dave Roth
Fire Chief: Peter Zick
Assistant Chief/Fire Marshal: Steve Pischke
Financial Administrator: Liz McGavin

The pledge of allegiance was said at the Pension Board of Trustees Meeting immediately preceding this one.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Cope, seconded by Director Roth, and passed unanimously.

III. ELECTION OF BOARD MEMBERS TO POSITIONS

The Board Members were elected to the following positions:

- a. President – Paul Davidovich
- b. Vice President – Keith Spencer
- c. Secretary – Bryan Roberts
- d. Treasurer – Chris Cope

IV. CONSENT AGENDA

A motion to approve the May 12, 2022-Regular Meeting Minutes was made by Director Spencer, seconded by Director Cope, and passed unanimously.

V. AUDIENCE BUSINESS

None.

VI. FINANCIAL DISCUSSION

Chief Zick requested the Board approve paying the volunteer firefighters every other week, via direct deposit. Financial Administrator McGavin answered questions posed by the Board. The Board approved this change.

VII. BANKING POLICY ADOPTION

Resolution 2022-005 Adoption the Banking Policy, which outlines what the District will do if the accounts are in excess of FDIC insurance coverage limits, was presented to the Board. Financial Administrator McGavin answered questions posed by the Board.

A motion to adopt Resolution 2022-005 Adopting the Banking Policy was made by Director Davidovich, seconded by Director Cope, and passed unanimously.

VIII. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin informed the Board that the District's Workers' Compensation insurance company is considering dropping any District that does not participate in the Firefighter Heart and Cancer Benefits Trust (FHCBT), which provides cancer coverage for cancers that are associated with firefighting. Participation in the FHCBT will cost the District \$202.00 annually. Financial Administrator McGavin answered questions posed by the Board. The Board requested written information from the SDA Pool prior to approving this expense. Financial Administrator McGavin will obtain this information.
- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$130,238.44 (*\$57,703.43 Payroll, \$72,535.01 Payables*) was made by Director Spencer, seconded by Director Roth, and passed unanimously.

- Financial Administrator presented a draft Audit of the District' Financial Statements, Year-ended December 31, 2021 to the Board; he informed the Board of some minor adjustments made by Attorney Duke and answered questions posed by the Board.

A motion to approve the 2021 Audit was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

Fire Chief Peter Zick

- Chief Zick told the Board he would like to use Lexipol to help write SOPs and SOGs for the District. He answered questions posed by the Board. The Board agreed to a trial period with Lexipol for this purpose.
- Chief Zick informed the Board that in 2021 Colorado banned or limited the use of Class B firefighting foam due to its environmental and carcinogenic impacts and created a program to help pay fire departments to switch to safer alternatives. All of the Class B foam in the District has been replaced. The Class B foam has been placed in barrels and will be sent for to the State for disposal. The State will reimburse the District for a portion of the cost of the foam.
- Chief Zick gave an update on the hiring process going forward. He answered questions posed by the Board.
- Chief Zick informed the Board that the new engine came off the line at Rosenbauer last week. Chief Zick and Captain Schrodtt will be going for the mid-build inspection. He answered questions posed by the Board.
- Chief Zick gave the Board an update regarding the construction project at Station 1.
- Chief Zick informed the Board that Chief Staff should be hearing about the results of the grant application to the Assistance to Firefighters Grant in the next month.

Assistant Chief/Fire Marshall Steve Pischke

- Assistant Chief Pischke informed the Board that Chief Staff is in discussion with the Town of Lyons regarding the adoption of an updated fire code; he answered questions posed by the Board.

IX. NEW BUSINESS

- Chief Zick provided job descriptions to the Board. Chief Zick and Assistant Chief Pischke answered questions posed by the Board.

X. OLD BUSINESS

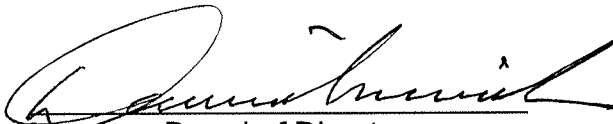
- The Board tabled the discussion regarding Lot 34 until the next meeting.
- Chief Zick requested permission to approach the Town of Lyons regarding the fueling agreement; he would like to amend it to include part-time employees. The Board agreed.

XI. ADJOURNMENT

A motion to adjourn was made by Director Spencer, seconded by Director Cope, and passed unanimously.

Meeting adjourned at 10:08 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant

A handwritten signature in black ink, appearing to read "Dennis Merrill", written over a horizontal line.

Member, Board of Directors