

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday December 8, 2022**

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:13 p.m.

Roll call was taken.

Board Members Present: Paul Davidovich, Keith Spencer, Bryan Roberts,
Chris Cope, Dave Roth

Fire Chief: Peter Zick

Assistant Chief/Fire Marshall: Steve Pischke

Financial Administrator: Liz McGavin

Administrative Assistant: Ella Koertgen

Legal Counsel: Kelley Duke

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Roth, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the November 10, 2022 Regular Meeting Minutes was made by Director Roth, seconded by Director Spencer, and passed unanimously.

IV. AUDIENCE BUSINESS

None.

V. 2022 BUDGET AMENDMENT HEARING

A motion to continue the 2022 Budget Amendment Hearing until the Regular Board of Directors meeting occurring in January 2023 was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

VI. 2023 BUDGET HEARING

The Board opened the 2023 Budget Hearing continued from the November Board meeting. There were no comments presented by members of the public

A motion to close the 2023 Budget Hearing was made by Director Spencer, seconded by Director Roth, and passed unanimously.

A motion to adopt Resolution 2022-006 Certified Omnibus Resolution to Adopt the 2023 Budget was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

VII. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$249,999.46 (\$180,699.93 Payables, \$69,299.53 Payroll) was made by Director Spencer, seconded by Director Roth, and passed unanimously.

- Financial Administrator McGavin presented the balance due to ROI Fire and Ballistics, Inc. for the new self-contained breathing apparatus. She informed the Board that the portion due from the Assistance to Firefighters Grant and the District's match provided by the Lyons Fire Fund had been received and should be available to the District in the next 3-5 days.

A motion to approve paying \$607,170.00, once the money from the Assistance to Firefighters Grant and Lyons Fire Fund are in the District's account, was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

Administrative Assistant Ella Koertgen

- Administrative Assistant Koertgen presented the Board with the possible First Amendment to the Intergovernmental Agreement for Fueling with the Town of Lyons to the Board. She explained that this still needs to go to the Town of Lyons' Legal Counsel for review and be adopted by the Town of Lyons' Board of Trustees.

A motion to adopt the First Amendment to the Intergovernmental Agreement for Fueling with the Town of Lyons', following review by the Town's Legal Counsel and adoption by the Town's Board of Trustees, was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

Fire Chief Peter Zick

- Chief Zick informed the Board that the new self-contained breathing apparatus have been delivered and assembled. The District's Firefighters have begun training with them. The appropriate number of self-contained breathing apparatus have been distributed to the District's grant partners.
- Chief Zick informed the Board that the new radios have been delivered. They are being assembled and programmed and are expected to go into use during the second week of January. Chief Zick answered questions posed by the Board.
- Chief Zick informed the Board that the radio has been installed in the new Engine and the new Engine is expected to go into service by the end of the month.
- Chief Zick informed the Board that he petitioned the Lyons Fire Fund to cover the District's grant matches for the self-contained breathing apparatus, Lifepak 15s, and radios. The Lyons Fire Fund has arranged to pay for this.
- Chief Zick informed the Board that the job announcement for the Deputy Chief of Operations position will be posted on Monday December 12, 2022. He explained the application and interview process and requested two Board Members assist in the interview portion. Directors Davidovich and Roth agreed, with Director Cope as an alternate if either of them is unavailable.

- Chief Zick brought up resuming consolidation discussions with neighboring Districts in the Spring of 2023; he answered questions posed by the Board.

VIII. NEW BUSINESS

- a. A motion to ratify the Lease Agreement for the New Engine was made by Director Davidovich, seconded by Director Roth, and passed unanimously.
- b. The District credit card discussion was tabled until the January 2023 regular Board of Directors meeting.

IX. ATTORNEY'S REPORT

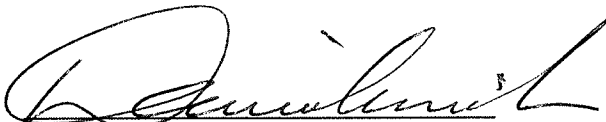
Legal Counsel Duke presented the Attorney's Report to the Board; she answered questions posed by the Board.

X. ADJOURNMENT

A motion to adjourn was made by Director Spencer, seconded by Director Roth, and passed unanimously.

The meeting was adjourned at 8:10 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant

A handwritten signature in black ink, appearing to read 'Davidovich', written over a horizontal line.

Member, Board of Directors