

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday August 11, 2022**

I. CALL MEETING TO ORDER

The meeting was called to order at 7:00 p.m. by Director Davidovich.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Chris Cope, Dave Roth, Bryan Roberts (<i>joined at 7:02 p.m.</i>)
Fire Chief:	Peter Zick
Assistant Chief/Fire Marshal:	Steven Pischke
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Legal Counsel:	Kelley Duke

The pledge of allegiance was said.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Roth, and passed unanimously.

III. AUDIENCE BUSINESS

None.

IV. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board.

A motion to approve the paying \$89,879.49 (*\$42,828.19 Payables, \$47,051.28 Payroll*) was made by Director Spencer, seconded by Director Roth, and passed unanimously.

Fire Chief Peter Zick

- Fire Chief Zick informed the Board that there were two resignations the prior weekend. The Board Members did not have any questions.
- Fire Chief Zick informed the Board that interviews to fill the four open full-time positions will be occurring on August 15. There are two part-time external candidates who will be going through the interview process on August 26.
- Fire Chief Zick presented a table of hiring requirements to the Board. It details what certification levels incoming Firefighters are expected to have to be brought into the District as volunteers or employees, as well as items they will be expected to obtain during the first year or to receive a promotion. Fire Chief Zick answered questions posed by the Board Members.
- Fire Chief Zick presented the July call volume and shift coverage statistics to the Board.
- Fire Chief Zick presented the new proposed logo for apparatus to the Board.

- Fire Chief Zick spoke to the Board about an MOU with Lefthand for the purpose of wildland deployments, shared equipment, and manpower. Fire Chief Zick answered questions posed by the Board.
- Fire Chief Zick brought up Lexipol, which is the company the District is using for SOPs and SOGs for discussion. The Board requested access to a comment block for Board Members to streamline the development and release of these SOPs and SOGs. Fire Chief Zick will see if this is possible.
- Fire Chief Zick informed the Board that the District was awarded the two Assistance to Firefighters Grants the District applied for. These will allow for the purchase of new radios and self-contained breathing apparatus.

V. ATTORNEY'S REPORT

- Legal Counsel Duke gave the Board an overview of the FAMLI Act and the District's responsibility related to it; she answered questions posed by the Board. Further discussion of the FAMLI Act will occur during New Business at the September regular Board meeting.
- Legal Counsel Duke presented the attorney's report and final Legislative Tracker to the Board; she answered questions posed by the Board.

VI. ADJOURNMENT

Director Roth was excused left at 8:50 p.m.

A motion to adjourn the meeting was made by Director Spencer, seconded by Director Roberts, and passed unanimously.

Meeting adjourned at 9:02 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant.



Member, Board of Directors