

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday April 14, 2022**

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:00 p.m.

Roll call was taken.

Board Members present: Paul Davidovich, Keith Spencer, Dave Roth, Chris Cope,
Bryan Roberts (*joined at 7:31 p.m.*)

Fire Chief: Peter Zick

Assistant Chief/Fire Marshall: Steve Pishcke

Financial Administrator: Liz McGavin

Administrative Assistant: Ella Koertgen

Legal Counsel: Michelle Ferguson

The pledge of allegiance was said.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Roth, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the March 3, 2022 Special Meeting Minutes and the March 15, 2022 Regular Meeting Minutes was made by Director Spencer, seconded by Director Roth, and passed unanimously.

IV. AUDIENCE BUSINESS

Johanna Zeh of Larimer County was present. She expressed an interest in assisting the District through participation in the Lyons Fire Fund. Her contact information will be provided to Lyons Fire Fund Board member Maureen Davidovich.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she answered questions posed by the Board.

A motion to approve paying \$94,283.68 (*\$48,285.25 Payables, \$45,998.43*) was made by Director Davidovich, seconded by Director Cope, and passed unanimously.

Fire Chief Peter Zick

- Chief Zick informed the Board that the District is changing its strategy for its mitigation program. Chief Zick and Assistant Chief Pishcke detailed the plan moving forward and answered questions posed by the Board.
- Chief Zick informed the Board that the SLATE scheduling programming will be going live on April 15. Chief Zick answered questions posed by the Board.

- Chief Zick informed the Board that the interviews of internal candidates for the part-time firefighter positions will be occurring on April 15, 2022. Chief Zick will consider opening any remaining available positions to external applicants later in 2022.
- Chief Zick informed the Board that ballots for the May 3, 2022 election went out last week; he answered questions regarding the election posed by the Board.
- Chief Zick informed the Board that there is a further delay in receipt of the New Engine being built by Rosenbauer due to supply chain issues.
- Chief Zick informed the Board that the District has provided training on Lifepak 15s; he informed the Board that those with an EMT certification or higher will be receiving further training to use the EKG functionality. Chief Zick answered questions posed by the Board.
- Chief Zick informed the Board that there are issues with Boulder County dispatch and use of tactical channels. Chief Zick is working with the other Boulder County Fire Chiefs and Boulder County Dispatch to resolve these issues. He answered questions posed by the Board.
- Chief Zick informed the Board that the District will be participating in the Easter event occurring at Planet Bluegrass on April 17, 2022. Firefighters will be helping hide Easter eggs, and Chief Zick will have two minutes to address the public regarding the District.
- Chief Zick informed the Board that the District is still waiting on the final results on the grant applications with Assistance to Firefighters Grants.
- Brush Truck 4032 is at Mountain View in order to address issues with the pump. While it is there, Mountain View emergency vehicle technicians will make sure any issues with the apparatus are addressed so it is ready for wildland fire deployment.
- Chief Zick informed the Board that the District is using a new program to do vehicle checks. Chief Zick and Assistant Chief Pischke answered questions posed by the Board.
- Chief Zick updated the Board regarding several emergency incidents the District responded to, both in and out of District.
- Chief Zick provided an update to the Board regarding the project that the Town of Lyons is doing that effects Railroad Avenue, which is the road to the South of Lyons Fire Station 1. The current agreement with the Town of Lyons outlines that Railroad Avenue adjacent to the station will be closed to the public, and available for District emergency use only.
- Chief Zick informed the Board that volunteer member Allan Sheeley has stepped down from his position of Battalion Chief and will resume his former duties as Captain.

Assistant Chief/Fire Marshall Steve Pischke

- Assistant Chief Pischke provided an update regarding the Fire Safety Inspection program he is implementing in the District; he answered questions posed by the Board.

VI. NEW BUSINESS

- a. Resolution of Advocacy for the May 3, 2022 Election was presented to the Board. The Board discussed the resolution and Chief Zick and Attorney Ferguson answered questions posed by the Board. The Board requested an adjustment be made to the resolution.

A motion to approve the Resolution of Advocacy for the May 3, 2022 Election pending the requested adjustment was made by Director Spencer, seconded by Director Roth, and passed unanimously.

- b. Chief Zick requested clarification of when the District needs to use resolutions for Board decisions versus when it's appropriate to rely on a Board motion and vote. Attorney Ferguson explained when a resolution is necessary and when a motion is sufficient.
- c. Director Davidovich presented a possible emergency easement agreement between the property owners from Eagle Ridge Road to Steamboat Valley Road and the District. Director Davidovich answered questions posed by the Board.

A motion to approve the Eagle Ridge Road – Steamboat Valley Road Easement and to allow Chief Zick to sign on behalf of the District, subject to legal review, was made by Director Spencer, seconded by Director Cope, and passed unanimously.

VII. ATTORNEY'S REPORT

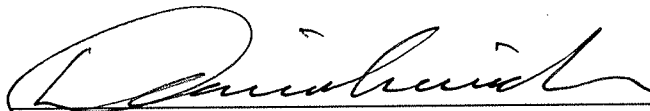
Attorney Ferguson presented the attorney's report and legislative tracker. She indicated some possible legislative changes that would impact the District and answered questions posed by the Board.

VIII. ADJOURNMENT

Motion to adjourn made by Director Spencer, seconded by Director Roth, and passed unanimously.

Meeting adjourned at 8:49 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors