

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday September 14, 2023**

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:29 p.m.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Bryan Roberts, Chris Cope
Fire Chief:	Peter Zick
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Legal Counsel:	Kelley Duke

The pledge of allegiance was said at the opening of the Volunteer Firefighter Pension Fund Board of Trustees Meeting immediately preceding the Board Meeting.

A motion to excuse Director Dave Roth was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Cope, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the Thursday August 10, 2023 Regular Meeting Minutes and Tuesday August 21, 2023 Special Meeting Minutes was made by Director Davidovich, seconded by Director Cope, and passed unanimously.

IV. AUDIENCE BUSINESS

None.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$160,130.81 (*\$47,698.42 Payables, \$112,432.39 Payroll*) was made by Director Spencer, seconded by Director Cope, and passed unanimously.

- Financial Administrator McGavin presented the Board with an estimate for workers' compensation coverage through Pinnacle Insurance and compared it with what the District is currently paying for coverage through the Special District Association (SDA). Financial Administrator McGavin answered questions posed by the Board. The Board requested Financial Administrator McGavin and Legal Counsel Duke confirm that there

are no repercussions to the District switching workers' compensation coverage to Pinnacle Insurance.

A motion to allow Fire Chief Zick to change the company providing workers' compensation coverage at his discretion, following any advice from legal counsel, was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

Fire Chief Peter Zick

- Fire Chief Zick informed the Board that the District had its first ever Paramedic on shift today.
- Fire Chief Zick informed the Board that it is the District's intention to be able to transport patients by the end of 2023. Fire Chief Zick stated that American Medical Response (AMR) will still be available to the District as a back-up for transport if District personnel are engaged on another response; he answered questions posed by the Board.
- Fire Chief Zick informed the Board that Hygiene Fire Protection District has requested a cooperation meeting; he informed the Board that this will be occurring Tuesday September 19, 2023. Directors Davidovich and Cope will be in attendance at this meeting.
- Fire Chief Zick informed the Board that the Lyons Fire Fund submitted a grant application to the Lyons Community Foundation for purchase of a Medixsafe Biometric Safe for the District; he answered questions posed by the Board.
- Fire Chief Zick informed the Board that a District crew returned from a wildland deployment on Saturday; the crew has been listed as "available for deployment"; he answered questions posed by the Board.
- Fire Chief Zick provided the Board with an update on the new Command Truck; he answered questions posed by the Board.
- Fire Chief Zick informed the Board that Senator Marchman has requested a meeting on October 16, 2023. The Board requested that Legal Counsel Duke follow up with Senator Marchman's office prior to this meeting. The Board also stated they would like a Board representative in attendance.
- Fire Chief Zick informed the Board that Kevin Mahoney from Lyons Communication approached the District about putting a tower at Station 2 for the improvement of wireless services. Fire Chief Zick informed the Board that Mr. Mahoney is in the process of completing a grant application to fund this project. Fire Chief Zick answered questions posed by the Board. Fire Chief Zick informed the Board that Mr. Mahoney requested the District commit to contributing a portion of the funds that would be required for the grant match. The Board requested that any contracts and/or agreements with Lyons Communications in relation to the tower be provided to Legal Counsel for review.

A motion to provide grant matching funds not to exceed \$30,000 to Lyons Communications for the placement of a tower at Station 2 to provide improved wireless service was made by Director Spencer, seconded by Director Cope, and passed unanimously.

Deputy Chief of Operations Rob Stumpf

- Deputy Chief of Operations informed the Board that the District has completed the onboarding of two part-time Firefighters and six part-time Paramedics; he answered questions posed by the Board.

VI. NEW BUSINESS

- a. The EMS Services Agreement with EMS Billing Solutions was presented to the Board for consideration and possible approval. Fire Chief Zick answered questions posed by the Board.

A motion to approve engaging EMS Billing Solutions for District medical billing was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

- b. The Fifth Amended Intragovernmental Agreement of the Larimer Emergency Telephone Authority (LETA) to include Jackson County was presented to the Board for consideration. Legal Counsel Duke answered questions posed by the Board.

A motion to approve Resolution 2023-007 Amending the Fourth Amended IGA of LETA was made by Director Davidovich, seconded by Director Cope, and passed unanimously.

- c. Colorado Proposition HH was brought up for Board discussion. Fire Chief Zick presented the Board with a draft resolution provided by the Special District Association (SDA) opposing Proposition HH. Fire Chief Zick and Legal Counsel Duke answered questions posed by the Board. The Board requested Legal Counsel Duke assist Chief Staff in preparing a completed version of the Resolution to present to the Board for possible adoption at the October Regular Board Meeting.

VII. ATTORNEY'S REPORT

- a. Legal Counsel Duke presented the Attorney's Report to the Board and answered questions posed by the Board.
- b. Legal Counsel Duke provided the Board with an overview of 2023 Summer Employment Law Brief that was included in the meeting packet; she answered questions posed by the Board.
- c. Legal Counsel Duke confirmed the Board received the overview of adopted legislation from the 2023 Colorado Legislative Session. The Board stated they will pose any questions regarding this at the October Regular Board Meeting.

VIII. ADJOURNMENT

A motion to adjourn the meeting was made by Director Spencer, seconded by Director Roberts, and passed unanimously.

The meeting was adjourned at 9:20 p.m.

Minutes Transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors