

**LYONS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Thursday October 12, 2023**

**I. CALL MEETING TO ORDER**

The meeting was called to order by Director Davidovich at 7:03 p.m.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Bryan Roberts, Chris Cope, Dave Roth
Fire Chief:	Peter Zick
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Legal Counsel:	Kelley Duke

**II. REVIEW AND APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by Director Spencer, seconded by Director Roth, and passed unanimously.

**III. CONSENT AGENDA**

A motion to approve the September 14, 2023 Regular Meeting Minutes was made by Director Cope, seconded by Director Spencer, and passed unanimously.

**IV. AUDIENCE BUSINESS**

Johanna Zeh of 1017 Vision Way in unincorporated Larimer County stated her view on the importance of providing Workers' Compensation to all members of the District.

**V. PRESENTATION OF THE DRAFT 2024 BUDGET**

The draft 2024 Budget was presented to the Board. Following discussion, it was determined that a Budget Workshop would be held Saturday December 2, 2023 beginning at 9:00 a.m.

**VI. STAFF REPORTS**

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board. She explained the adjustments and answered questions posed by the Board. She discussed the Poudre Valley REA invoice and explained its monthly deadline in comparison to the Board meetings. After discussion, the Board authorized Financial Administrator McGavin to pay this bill online.

A motion to approve paying \$258,332.60 (\$97,288.71 Payables, \$161,043.89 Payroll) was made by Director Roth, seconded by Director Cope, and passed unanimously.

- Financial Administrator McGavin provided a third-quarter overview of the 2023 Budget to the Board and answered questions posed by the Board.

#### Fire Chief Peter Zick

- Chief Zick provided the Board with an update on the New Command Truck; he answered questions posed by the Board.
- Chief Zick informed the Board that there will be an upgrade to the wireless at Station 1.
- Chief Zick informed the Board that a fundraiser for the Multi-Agency Peer Support (MAPS) group will be held Saturday, October 21, 2023 at the A-Lodge Rock Garden beginning at 4:00 p.m.
- Chief Zick reminded the Board that Senator Janice Marchman will be visiting the District on Monday, October 16, 2023; he confirmed that Administrative Assistant Koertgen had made the appropriate postings to allow the Board to attend if they would like.
- Chief Zick asked the Board about an election to remove the revenue and spending limits imposed by TABOR; he answered questions posed by the Board. The Board determined this should be a ballot item at the next regular election occurring in May 2025.
- Chief Zick informed the Board that there will be a controlled burn occurring at Hall Ranch.
- Chief Zick gave the Board an overview of the District's progress as Staff work towards transporting patients; he answered questions posed by the Board.
- Chief Zick informed the Board that the Lyons Fire Fund was awarded \$3000 from the grant application submitted to the Lyons Community Foundation on behalf of the District.
- Chief Zick informed the Board that Shift Captains Bowe Herman and Gregory Schrodtt will be attending Officer I training in November.
- Chief Zick brought up two possible construction projects at Station 1 for discussion: the creation of an additional bathroom upstairs by moving the laundry room, and the addition of a fourth administrative office downstairs. Chief Zick and Chief Stumpf answered questions posed by the Board. The Board requested Chief Zick bring an estimate for the potential addition of an office downstairs to the November meeting.

A motion to approve the renovation to the upstairs of Station 1 that will move the laundry room and create an additional bathroom with a cost not to exceed \$13,000 was made by Director Spencer, seconded by Director Cope, and passed unanimously.

- On Assistant Chief/Fire Marshal Pischke's behalf, Chief Zick informed the Board that the District will be providing firefighters to assist the Town with a community chipping event occurring on November 11.

#### Deputy Chief of Operations Rob Stumpf

- Deputy Chief Stumpf gave the Board an overview of a few recent incidents that the District's new Paramedics responded to; he answered questions posed by the Board.
- Deputy Chief Stumpf informed the Board that the District will be interviewing part-time Firefighter candidates on Saturday October 14, 2023.

**VII. OLD BUSINESS**

- a. The possibility of Board opposition to statewide proposal, Proposition HH, was brought up for discussion. Legal Counsel Duke and Fire Chief Zick answered questions posed by the Board.

A motion to adopt Resolution 2023-008 In Opposition to the Statewide Proposal, Proposition HH was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

**VIII. ATTORNEY'S REPORT**

Legal Counsel Duke presented the Attorney's Report to the Board; she answered questions posed by the Board.

**IX. ADJOURNMENT**

A motion to adjourn the meeting was made by Director Spencer, seconded by Director Roberts, and passed unanimously.

The meeting was adjourned at 8:30 p.m.

*Minutes Transcribed by Ella Koertgen, Administrative Assistant*



Member, Board of Directors