

LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 9, 2023

I. CALL MEETING TO ORDER

The meeting was called to order at 7:00 p.m. by Director Davidovich.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Chris Cope, Dave Roth, Bryan Roberts (<i>joined at 7:06 p.m.</i>)
Fire Chief:	Peter Zick
Assistant Chief/Fire Marshal:	Steve Pischke
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Legal Counsel:	Kelley Duke, Dino Ross (<i>in attendance 7:50 p.m. - 8:23 p.m.</i>)

The pledge of allegiance was said.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Spencer, seconded by Director Roth, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the October 12, 2023 Regular Board Meeting Minutes was made by Director Spencer, seconded by Director Cope, and passed unanimously.

IV. AUDIENCE BUSINESS

Lyons Fire Protection District Captain Kevin Boccolucci read a statement on behalf of the Firefighters regarding the impending vacancy of the Fire Chief position.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board and answered questions posed by the Board.

A motion to approve paying \$138,482.54 (*\$31,845.42 Payables, \$89,975.12 Payroll, \$16,662.00 2023 FPPA Volunteer Pension Contribution*) was made by Director Spencer, seconded by Director Cope, and passed unanimously.

Administrative Assistant Ella Koertgen

- Administrative Assistant presented the Board with an estimate for catering of the annual Holiday Party; she answered questions posed by the Board.
- Administrative Assistant Koertgen discussed posting duration of Board meeting minutes, agendas, and resolutions on the District's website; she answered questions by

the Board. The Board determined that these should be posted on the website for one year on a rolling basis.

Fire Chief Peter Zick

- Fire Chief Zick provided the Board with an estimate for an additional possible office space. The Board decided to table this item until the following year due to leadership changes within the District.
- Fire Chief Zick informed the Board that the remodel of the upstairs of Station 1 is scheduled to begin next week.
- Fire Chief Zick provided the Board with an overview on the progress of District providing ALS transport services.
- Fire Chief Zick informed the Board that on November 10, 2023 there will be a training with EMS Billing Solutions for all the Paramedics to discuss patient care reports.
- Fire Chief Zick told the Board that he has an upcoming meeting with Boulder County Dispatch regarding the District's ambulance beginning to provide transport services; he answered questions posed by the Board.
- Fire Chief Zick gave the Board an overview of Senator Marchman's visit to the District and he answered questions posed by the Board.

Deputy Chief of Operations Rob Stumpf

- Deputy Chief of Operations Stumpf informed the Board that he met with the District's auto-aid partners regarding combined training in 2024; he answered questions posed by the Board. Deputy Chief Stumpf informed the Board that the District and its auto-aid partners are also coordinating with Boulder Emergency Services to set up special operations training including Ice Rescue and Swiftwater Rescue.
- Deputy Chief of Operations Stumpf told the Board that the District is very close to having sufficient paramedic staff to have 24/7 paramedic coverage. One more interview is scheduled for a potential candidate. Deputy Chief of Operations Stumpf answered questions posed by the Board.

Assistant Chief/Fire Marshal Steve Pischke

- Assistant Chief/Fire Marshal Pischke informed the Board that the District will be providing Firefighters to assist the Town of Lyons with a limb chipping event on November 11, 2023. The event is being paid for by Boulder County; he answered questions posed by the Board.
- Assistant Chief/Fire Marshal Pischke told the Board that the Business Inspection Program began this week; he informed the Board that this has made some addressing issues apparent and the District will be communicating with the Town of Lyons in order to attempt to resolve these. Assistant Chief/Fire Marshal Pischke answered questions posed by the Board.

VI. EXECUTIVE SESSION

A motion to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(b) to receive legal advice regarding options for the Fire Chief position was made by Director Davidovich, seconded by Director Cope, and passed unanimously.

Attorney Duke certified for the record that the Executive Session will constitute a privileged attorney/client communication and will not be recorded.

The Executive Session commenced at 7:52 p.m.

The participants in the Executive Session were Directors Paul Davidovich, Keith Spencer, Bryan Roberts, Chris Cope, and Dave Roth, Fire Chief Peter Zick, Administrative Assistant Ella Koertgen, and Legal Counsel Kelley Duke and Dino Ross.

The Executive Session ended at 8:20 p.m. and the regular meeting reconvened.

It was stated for the record that everything discussed in the Executive Session was appropriate for Executive Session and no decisions were made in Executive Session.

A motion to post internally for a promotional opportunity for Fire Chief in accordance with the Equal Pay Act was made by Director Davidovich, seconded by Director Cope, and passed unanimously.

VII. ATTORNEY'S REPORT

Attorney Duke presented the Attorney's Report to the Board, and answered questions posed by the Board.

VIII. ADJOURNMENT

A motion to adjourn the meeting was made by Director Spencer, seconded by Director Cope, and passed unanimously.

The meeting was adjourned at 8:25 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member, Board of Directors