

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday August 10, 2023**

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:03 p.m.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Bryan Roberts
Fire Chief:	Peter Zick
Assistant Chief/Fire Marshal:	Steve Pischke
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Legal Counsel:	Kelley Duke

The pledge of allegiance was said.

A motion to excuse Director Roth and Director Cope was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

II. REVIEW AND APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

III. CONSENT AGENDA

A motion to approve the Thursday July 13, 2023 Regular Meeting Minutes was made by Director Spencer, seconded by Director Roberts, and passed unanimously.

IV. AUDIENCE BUSINESS

None.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin gave an overview of the income from the District's recent wildland deployments; she answered questions posed by the Board.
- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$158,081.25 (\$55,700.55 Payables, \$102,380.70 Payroll) was made by Director Spencer, seconded by Director Davidovich, and passed unanimously.

Fire Chief Peter Zick

- Fire Chief Zick informed the Board that full-time Firefighter Kellen Froese has resigned. Firefighter Enrique Sandoval has accepted an offer to fill the vacant position once he

has recovered from an injury. In the interim the District will hire a temporary full-time Firefighter from our current part-time ranks. Fire Chief Zick answered questions posed by the Board.

- Fire Chief Zick informed the Board that the District's Annual Pancake Breakfast was very successful with a high attendance level.
- Fire Chief Zick informed the Board that the District will go back as available for wildland deployments within two weeks; he answered questions posed by the Board.
- Fire Chief Zick informed the Board that the District's annual hose and ladder inspection has been completed.
- Fire Chief Zick provided the Board with an overview of the progress made regarding the District's transition towards providing Advanced Life Support (ALS) care. Fire Chief Zick answered questions posed by the Board.
- Fire Chief Zick provided an overview of the District's July incidents and answered questions posed by the Board.
- Fire Chief Zick informed the Board that one of the District's full-time Firefighters, Kim Carvajal, is going to Paramedic school beginning at the end of the month.
- Fire Chief Zick reminded the Board that the District will be holding three Community Meetings in August in order to provide members of the community with an overview changes Fire Chief Zick has addressed since he was hired and plans for the future of the District. These meetings will be held on Tuesday August 15 from 5:30 p.m. to 7:30 p.m., Sunday August 20 from 9:00 a.m. to 11:00 a.m., and Tuesday August 29 from 5:30 p.m. to 7:30 p.m. Fire Chief Zick informed the Board that Administrative Assistant Koertgen will make the necessary posts to allow all five Board Members to attend these meetings.

Assistant Chief/Fire Marshal Steve Pischke

- Assistant Chief/Fire Marshal Steve Pischke provided the Board with an update on the development of the Fire Safety Business Inspection Program. Assistant Chief/Fire Marshal Pischke informed the Board that all six full-time Firefighters will be trained to complete these inspections; he answered questions posed by the Board.

Deputy Chief of Operations Rob Stumpf

- Deputy Chief of Operations Stumpf provided the Board with an update on the hiring process for new Firefighters and Paramedics for the District; he answered questions posed by the Board.
- Deputy Chief of Operations Stumpf provided the Board with an update regarding volunteer hourly requirements which went into effect in July; he answered questions posed by the Board.

- Deputy Chief of Operations Stumpf informed the Board that Active Shooter/Hostile Event Response (ASHER) training was provided to the Firefighters. The District will be doing a walk through and pre-plan at both Lyons' schools. Deputy Chief of Operations Stumpf answered questions posed by the Board.

VI. ATTORNEY'S REPORT

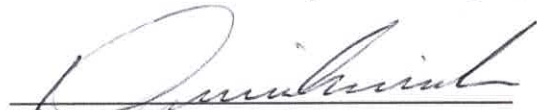
- Legal Counsel Duke presented the Attorney's Report and answered questions posed by the Board.
- Legal Counsel Duke provided the Board with the Memorandum on Retainer Options; she answered questions posed by the Board. The Board requested that Director Davidovich, Financial Administrator McGavin, and Legal Counsel Duke discuss these options further in order to determine which option best suits the District.

VII. ADJOURNMENT

A motion to adjourn the meeting was made by Director Spencer, seconded by Director Davidovich, and passed unanimously.

The meeting was adjourned at 8:04 p.m.

Minutes transcribed by Ella Koertgen, Administrative Assistant



Member; Board of Directors