

**LYONS FIRE PROTECTION DISTRICT**  
**NOTICE OF BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**Thursday July 13, 2023**

**I. CALL MEETING TO ORDER**

The meeting was called to order by Director Davidovich at 7:00 p.m.

Roll call was taken.

Board Members Present:	Paul Davidovich, Keith Spencer, Bryan Roberts, Dave Roth
Fire Chief:	Peter Zick
Assistant Chief/Fire Marshal:	Steve Pischke
Deputy Chief of Operations:	Rob Stumpf
Financial Administrator:	Liz McGavin
Administrative Assistant:	Ella Koertgen
Captain:	Kevin Boccolucci
Legal Counsel:	Kelley Duke

The pledge of allegiance was said.

A motion to excuse Director Cope was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

**II. REVIEW AND APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by Director Roth, seconded by Director Davidovich, and passed unanimously.

**III. CONSENT AGENDA**

A motion to approve the Thursday June 8, 2023 Regular Meeting Minutes was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

**IV. AUDIENCE BUSINESS**

None.

**V. STAFF REPORTS**

Fire Chief Peter Zick

- Fire Chief Zick informed the Board that Brush Truck 4032 is out on extended deployment in Yosemite National Park; he answered questions posed by the Board.
- Fire Chief Zick informed the Board that the new ladder rack for Engine 4001 is on order; Mountain View Fire Protection District will do the replacement under warranty. Fire Chief Zick answered questions posed by the Board.
- Fire Chief Zick invited the Board to the District's annual Pancake Breakfast occurring on July 23 from 9:00-11:00. Administrative Assistant Koertgen will make the appropriate postings to allow all five Board members to attend.
- Fire Chief Zick let the Board know that the District will be holding three Community Meetings: Tuesday August 15, 2023 5:30 p.m.-7:30 p.m.  
Sunday August 20, 2023 9:00 a.m.-11:00 a.m.  
Tuesday August 29, 2023 5:30 p.m.-7:30 p.m.

Administrative Assistant Koertgen will appropriately post to allow all five Board members to attend these meetings.

- Fire Chief Zick informed the Board that the District, along with Lefthand Fire Protection District and Allenspark Fire Protection District, will be doing a regional submission for the Colorado Division of Fire Prevention and Control Personal Protective Equipment Grant.
- Fire Chief Zick requested Captain Boccolucci demonstrate usage of the new LUCAS device. Fire Chief Zick and Captain Boccolucci answered questions posed by the Board.
- Fire Chief Zick gave the Board an overview of the annual ladder and hose testing, done with FireCatt Professional Hose Testing, for the District that will be occurring Saturday July 15, 2023 beginning at 8:00 a.m.; he answered questions posed by the Board.
- Fire Chief Zick that the payroll cycle for paid personnel will be shifting so all employees will fall under the same pay cycle; he answered questions posed by the Board.

Deputy Chief of Operations Rob Stumpf

- Deputy Chief Stumpf told the Board about the acquired structure training he has been doing with District Firefighters; he answered questions posed by the Board.
- Deputy Chief Stumpf informed the Board that the District is in the midst of recruitment for part-time Firefighters and single role Paramedics. Deputy Chief Stumpf answered questions posed by the Board.

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the renewal of the Cancer Award Program Contribution to the Board; she answered questions posed by the Board.

A motion to approve the renewal of the Cancer Award Program Contribution was made by Director Davidovich, seconded by Director Roth, and passed unanimously.

- Financial Administrator McGavin brought up the District's Worker's Compensation coverage in relation to the Cancer Award Program Contribution for discussion. The Board requested Financial Administrator McGavin and Legal Counsel Duke explore the Worker's Compensation coverage options for 2024.
- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board.

A motion to approve paying \$185,325.93 (*\$104,656.99 Payables, \$80,668.94 Payroll*) was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

- Financial Administrator McGavin provided a second quarter overview of the 2023 Budget to the Board; she answered questions posed by the Board. Director Davidovich requested a different format for the quarterly budget reports going forward.

Assistant Chief/Fire Marshal Steve Pischke

- Assistant Chief/Fire Marshal Pischke will be meeting with the Lyons Chamber of Commerce to explain the fire safety inspections for businesses which are set to begin this fall; he answered questions posed by the Board.

**VI. OLD BUSINESS**

After discussion, a motion to adopt Resolution 2023-005 Terminating Declaration of Local Disaster Emergency was made by Director Spencer, seconded by Director Roth, and passed unanimously.

**VII. NEW BUSINESS**

After discussion, a motion to adopt Resolution 2023-006 Establishing Resident Insurance-Only Billing and Non-Resident Hardship Waiver Policy was made by Director Davidovich, seconded by Director Spencer, and passed unanimously.

**VIII. ATTORNEY'S REPORT**

- Legal Counsel Duke presented the Attorney's Report and answered questions posed by the Board.
- Legal Counsel Duke informed the Board that Ireland Stapleton was working on different retainer options for Special Districts. Legal Counsel Duke has prepared a memorandum explaining the options and will provide it to the Board at the next Board of Directors meeting.

**IX. ADJOURNMENT**

A motion to adjourn the meeting was made by Director Spencer, seconded by Director Roberts, and passed unanimously.

The meeting was adjourned at 8:49 p.m.

*Minutes transcribed by Ella Koertgen, Administrative Assistant*



Member, Board of Directors