

**LYONS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday May 11, 2023**

I. CALL MEETING TO ORDER

The meeting was called to order by Director Davidovich at 7:02 p.m.

Roll call was taken.

Board Members Present: Paul Davidovich, Keith Spencer, Dave Roth, Chris Cope
(*joined late*), Bryan Roberts (*joined at 7:22 p.m.*)

Fire Chief: Peter Zick

Assistant Chief/Fire Marshall: Steve Pischke

Deputy Chief of Operations: Rob Stumpf

Financial Administrator: Liz McGavin

Legal Counsel: Dino Ross

Acting Recording Assistant Tanya Mundy

The pledge of allegiance was said.

II. REVIEW AND APPROVAL OF THE AGENDA

A request was made to amend the agenda as follows: Add "Swearing In of the newly elected Directors" and "Elect Board Officers". These items will be added to new business, just prior to the Executive Session.

On a motion made and duly seconded, the motion passed unanimously.

III. CONSENT AGENDA

The consent agenda was tabled until the June 8 regular Board meeting.

IV. AUDIENCE BUSINESS

There were no members of the public present.

The Board took a break to contact Director Roberts. Director Roberts joined the meeting by teleconference at 7:22 p.m.

V. STAFF REPORTS

Financial Administrator Liz McGavin

- Financial Administrator McGavin presented the payables to the Board; she explained adjustments and answered questions posed by the Board. She discussed the pending approval of the payment to the Town of Lyons for fuel not to exceed \$2,000. Discussion followed.

A motion to approve paying \$132,853.72 (*\$53,738.58 Payables, \$79,115.14 Payroll*) was made by Director Spencer, seconded by Director Roth, and passed unanimously.

A motion to authorize Fire Chief Zick to settle the fuel bill with the Town of Lyons, not to exceed \$2,000 was made, duly seconded, and passed unanimously.

- Financial Administrator McGavin discussed the 2022 Audited Financials, stating that the District's expenditures had the appearance of being overbudget due to the way the Community First National Bank lease for the new Rosenbauer engine was reported. She and Attorney Ross discussed the District's options for correcting the ledger. After discussion, the Board determined that it would prepare a Supplemental 2022 Budget, hold the public hearing on the Supplemental 2022 Budget at its June meeting, and consider adopting the Supplemental 2022 Budget at its June meeting. If necessary, the District or its Auditor can request an Audit extension. Financial Administrator McGavin stated that except for the issue being corrected at the June meeting, the 2022 Audit was otherwise unnoteworthy.

Chief's Report

Fire Chief Zick, Assistant Chief Pischke, and Deputy of Operations Stumpf discussed several items with the Board including:

- Colorado Legislation - Fire Chief Peter Zick and Attorney Ross discussed the final legislative tracker of the year, specifically focusing on SB23-303 and SB23-204, which propose various significant statutory changes to property taxes and assessment rates. The bills were just introduced six days before the end of the session, and neither legal counsel, the State Chiefs, nor SDA have determined the final impact of these bills. Fire Chief Zick and Attorney Ross will continue to update the Board as the impact of these bills is better understood. Attorney Ross stated there are quite a few other bills that are awaiting action by the Governor. Attorney Ross stated that later in the summer, his firm will provide the District with a more comprehensive analysis on critical pieces of legislation that may impact the District.
- An update on Engine 4001 was presented to the Board, the Chiefs answered questions posed by the Board.
- Boulder Chief Associations – Fire Chief Zick made a presentation to both the Boulder County Fire Chiefs Association and the Boulder County Firefighters Association (BCFCA and BCFFA). All the associated departments and districts agree that 1) the departments and districts should run calls together, 2) dispatch will therefore be engine based rather than agency based, 3) wildland fire dispatching will be based on a "low/medium/high" risk factor that will take into account weather conditions among other factors. The goal is to dispatch proper equipment early to address fires as quickly as possible, hopefully preventing them from getting out of control. This will be done on a county-wide basis.
- Volunteer requirements policy – Revisions to the volunteer requirements policy are necessary to maintain staffing. Board discussion followed.
- Fire Codes – Lyons has adopted the 2021 International Fire Code ("Code"). Boulder and Larimer are considering adopting the Code but have not yet done so. Boulder County is requesting, and will be provided with, a copy of the meeting minutes that include the approval of the updated version of the 2021 IFC.
- An overview of the recent Longmont Dam Road Fire was provided to the Board; the Chiefs answered questions posed by the Board.

VI. NEW BUSINESS

- a. Director Roth administered the Oaths of Office to the reelected Directors Paul Davidovich, Keith Spencer, and Bryan Roberts.
- b. Election of Officers.
A motion to keep the slate of officers the same as it is currently, duly seconded, and passed unanimously:

President	Paul Davidovich
Vice President	Keith Spencer
Secretary	Bryan Roberts
Treasurer	Chris Cope
Director	Bryan Roberts

VII. ATTORNEY'S REPORT

Attorney Ross stated that he had discussed the issues of legislation earlier in the meeting. He will address other items in the executive session.

VIII. EXECUTIVE SESSION

A motion was made to enter into Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive the advice of legal counsel on a confidential personnel matter, duly seconded, and passed unanimously.

Legal Counsel Ross certified for the record that the Executive Session will constitute privileged attorney/client communications and will not be recorded.

The Executive Session commenced at 9:08 p.m.

The participants in the Executive Session were Directors Paul Davidovich, Keith Spencer, Bryan Roberts, Chris Cope, and Dave Roth, Fire Chief Peter Zick, Assistant Chief/Fire Marshall Steve Pischke, Deputy Chief of Operations Rob Stumpf, Legal Counsel Dino Ross, and Paralegal with Ireland Stapleton Tanya Mundy.

It was stated for the record that everything discussed in the Executive Session was appropriate for Executive Session and no decisions were made in Executive Session.

The Executive Session ended at 10:12 p.m. and the regular meeting reconvened.

IX. ADJOURNMENT

A motion to adjourn was duly made, seconded, and passed unanimously.

The meeting was adjourned at 10:13 p.m.

Minutes transcribed by Tanya Mundy, a Paralegal with Ireland Stapleton



Member, Board of Directors